

*Join us!*

**WHAT:** NCEMSC – Potential Bidder Conference Call  
**WHEN:** Tuesday, March 10, 2015, 1:00 PM, CST  
Dial 1-866-365-4406 and enter Access Code 0121141  
**WHY:** To review RFB and answer questions

**COVER PAGE**  
**North Central EMS Corporation (NCEMSC)**  
**Request for Bids (RFB)**

This invitation is to establish a contract to supply NCEMSC members with ambulances.

- Request for Bids Number: NCEMSC RFB 2015-0005 Ambulance Remounts
- Specifications for: Ambulance Remounts and ancillary items (the "**Vehicles**")  
This is for QVM and Non-QVM Bids
- Contract Term: This contract is targeted to begin on or after May 23, 2015 and will continue for 36 months upon agreement by both parties (the "**Contract Term**"). The Contract Term may be extended by 24 months upon agreement by both parties (the "**Extension Term**")
- Deadline for Submission of Bids: Friday, April 17, 2015, prior to 11:00 AM CST
- Submit Bids To: North Central EMS Corporation (NCEMSC)  
2800 North 7<sup>th</sup> Street, St Cloud, MN 56303
- Bid Opening Date and Time: Friday, April 17, 2015, 1:00 PM CST
- Bid Opening Location: North Central EMS Corporation  
2800 North 7<sup>th</sup> Street, St. Cloud, MN 56303
- Officer's present at the opening will be: Contract Officer and Executive Director
- Bid Surety (Submit with bid) \$10,000 (the "**Bid Surety**")
- Contact for Questions: Cindy Sobania, [office@ncemsc.org](mailto:office@ncemsc.org)

NCEMSC welcomes timely competitive sealed bids for the Vehicles. Late Bids shall not be considered. Bids may be submitted electronically or in hard copy form, as detailed in this RFB.

**BIDDER CERTIFICATION**

I agree to the specifications, terms and conditions of this RFB. I acknowledge my authority to submit this Bid on behalf of the firm listed below and to bind it to comply with these specifications, terms and conditions if any contract is awarded through this RFB process.

Date: \_\_\_\_\_  
Company Name & Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

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## Organization Profile

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The North Central EMS Corporation (“**NCEMSC**”) is a non-profit organization owned by its members (“**Members**”) and formed to reduce the financial impact of the Balanced Budget Act of 1997 within the EMS industry. Our mission is to provide members a mechanism to achieve cost reductions, which has evolved into a group-purchasing program. The NCEMSC values quality supplies and equipment for the members, at the industry’s best prices.

**The phrase ‘at the industry’s best prices’ plays an even more important role today than in previous years as the Medicare Fee Schedule took effect on April 1, 2002.** Ambulance services across the country have seen a drastic reduction in their Medicare reimbursements which accounts for up to 75% of their revenue. This drastic reduction in revenue decreases their capital budgets and curbs their purchases if not determine their entire existence.

In 1997, we had 3 members. The NCEMSC is growing at a tremendous rate; today, we have over 4,000 agencies in 50 US States plus Canada, Mexico, Colombia and a few other provinces, combining their purchasing power as members of our cooperative. Membership is comprised of ambulance services, fire departments, first responder groups, police/sheriff departments, industrial emergency response teams, and other organizations related to the EMS industry. The NCEMSC is proud to focus on membership nationwide. Our intent is to offer the ambulance remount contract to all NCEMSC members regardless of their physical location.

An amazing result of our success was the formation of the North Central EMS Institute (“**NCEMSI**”) in 2000. The NCEMSC invests in the industry! NCEMSC’s excess revenues are returned to regional, state and national EMS associations as well as being donated to the North Central EMS Institute so that it can complete its mission of leading industry efforts in such areas as safety, efficient operations, education, research and national consensus building.

The NCEMSC and NCEMSI are dedicated to improve the general wellbeing of the EMS industry as a whole. Our effectiveness increases with commitment from our vendor partners to provide NCEMSC members with quality products and services at the industry’s best prices.

NCEMSC has enjoyed significant growth the last few years by developing partnerships (including revenue sharing relationships) with regional, state and national EMS associations. NCEMSC has twenty five group affiliates (see list below) that include NCEMSC membership as part of their group dues structure. The associations that participate in our group membership program receive quarterly reports and payments from our office. Payments reflect a portion of the contract management fee of the total sales their members purchased from our vendors.

1. American Ambulance Association
2. Bayfield-Ashland Counties EMS Council, WI
3. EMS Association of Colorado
4. Florida Association of Rural EMS Providers
5. Illinois State Ambulance Association
6. Maine Ambulance Association
7. Medical Transportation Association of New Jersey
8. Michigan Association of Ambulance Services
9. Minnesota Ambulance Association
10. Montana EMS Association
11. National Association of EMTs
12. National EMS Management Association
13. New York State Vol. Ambulance & Rescue Assn
14. North Carolina Association of Rescue & E.M.S.
15. North Dakota EMS Association
16. Ohio Ambulance & Medical Transportation Assn
17. Oklahoma EMT Association
18. Professional Ambulance Association of WI
19. Rural Nebraska Regional Ambulance Network
20. South Carolina EMS Association
21. South Carolina State Firefighters Association
22. South Dakota EMT Association
23. Southeast Arizona EMS Council
24. State Firemen’s & Fire Marshals’ Assn of Texas
25. Tri County EMS Association of Wisconsin

## STANDARD CONTRACT TERMS AND CONDITIONS

### 1.0 **Basic Agreement.**

- 1.1 The Contract contemplated under this RFB will require the successful Bidder to provide NCEMSC Members with the Vehicles in accordance with these Contract Terms and Conditions, and the **Special Terms and Conditions** document, attached as Attachment 1. In exchange, upon Contract award, NCEMSC will agree to offer the Contract to its Members.
- 1.2 Bidder agrees that all Vehicle purchases made by Members during the Contract Term are "**NCEMSC Purchases**", subject only to the limits outlined below in Section 4.
- 1.3 Bids will be accepted and evaluated and resultant contracts awarded in accordance with the terms of this RFB, with particular attention to the **Bid Requirements** document and **Specifications** document, attached as Attachments 2 and 3, respectively, as well as any other attachments to this RFB.

2.0 **Contract Term.** The "**Contract Term**" shall be 36 months, beginning upon the execution of the Contract Award by both parties, the "**Contract Award Date.**" The Contract Term may be extended for a period of 24 months, the "**Extension Term**", through written agreement of the parties.

### 3.0 **Contract Pricing and Payment.**

- 3.1 **Most Favored Customer Price.** NCEMSC encourages Bidders to bid using their best price given to their most favored customer. Bidder is responsible to determine any conditions that affect the cost of delivering the Vehicles; and Bidder expressly acknowledges that the offered prices include these factors.
- 3.2 **Price Reduction Clause.**
  - 3.2.1 If during the Contract Term, Bidder sells the same Vehicles to any agency or group of agencies at prices below those offered by Bidder under this Contract, then Bidder agrees to immediately extend such lower prices to NCEMSC for future NCEMSC Purchases in accordance with this Section.
  - 3.2.2 A price reduction shall apply to NCEMSC Purchases under this Contract if, during the Contract Term, the Bidder—
    - 3.2.2.1 Revises the commercial catalog, pricelist, schedule or other document upon which this Contract was predicated to reduce prices; or
    - 3.2.2.2 Grants more favorable discounts or terms and conditions than those contained in the commercial catalog, pricelist, schedule or other documents upon which this Contract was predicated.
  - 3.2.3 The Bidder agrees to offer the price reduction to NCEMSC with the same effective date, and for the same time period, as extended to the other customers.
  - 3.2.4 The Bidder may offer NCEMSC a voluntary price reduction at any time during the Contract Term.
  - 3.2.5 The Bidder shall notify NCEMSC of any price reduction subject to this clause as soon as possible, but not later than 15 calendar days after its effective date. Bidder's report must include an explanation of the conditions under which the reductions were made.
  - 3.2.6 The Contract will be modified to reflect any price reduction which becomes applicable in accordance with this clause.

- 3.3 **Price Escalation Clause.**
- 3.3.1 Pricing on the Vehicles shall be held firm for the Contract Term.
  - 3.3.2 Notwithstanding the limitation in Section 3.3.1, beginning in the thirteenth month of the Contract Term, Bidder may increase the price of the Vehicles once every twelve months if the Bidder can show evidence of such increases from its manufacturers. Vehicle price increases may only escalate to offset cost increases received from the manufacturers.
  - 3.3.3 Written approval from NCEMSC is required for all increases in Vehicle pricing. Bidder must submit to NCEMSC its request to increase Vehicle pricing, along with evidence of the manufacturer cost increase, such as a receipt from the manufacturer. NCEMSC agrees to review and respond to Bidder's request within 30 days after receipt.
- 3.4 **Payment Clause.** Bidder will negotiate payment process and terms directly with NCEMSC Members.

4.0 **NCEMSC Purchases and the Contract Management Fee**

- 4.1 Bidder agrees to pay NCEMSC a Contract Management Fee for each NCEMSC Purchase during the Contract Term. All Vehicle purchases made by Members during the Contract Term are "**NCEMSC Purchases**", subject only to the limits outlined in this Section 4.
- 4.2 Vehicle purchases made by NCEMSC Members under existing purchase orders or contracts with Bidder that are in place at the time of Contract Award ("**Existing Member Contracts**") will be reviewed for exclusion approval. Upon notification of Contract Award, Bidder must provide NCEMSC with a list of Existing Member Contracts that includes the following information: parties to the contract; contract execution and expiration dates; and Services covered by the contract ("**Existing Member Contract List**"). NCEMSC will keep the Existing Member Contract List confidential. The approved Existing Member Contract List will be attached to the executed Contract between Bidder and NCEMSC. Only Vehicle purchases made during the Contract Term under the Existing Member Contracts on the approved Existing Member Contract List shall be exempt from the Contract Management Fee. Bidder also agrees to notify NCEMSC in writing of all purchases made under the approved Existing Member Contracts during the Contract Term.
- 4.3 The "**Contract Management Fee**" for this Contract is defined in Special Terms and Conditions.
- 4.4 Contract Management Fees for each Purchase Order must be received by NCEMSC no more than thirty (30) days after Vehicles are "Accepted" by the Member, as defined under Section 8, below. Late management fees will be assessed a 1.5% finance charge per month.

- 5.0 **Pre-build Meeting.** Bidder agrees to a no charge pre-build meeting prior to each order being processed. Bidder agrees to contact NCEMSC upon notification of a pending order. The pre-build meeting will be held with the NCEMSC Member or potential NCEMSC Member and Bidder representative to review the bid requirements, vehicle and optional requirements, payment terms, delivery and to answer any questions the NCEMSC Member may have regarding the Contract. It is highly desirable to hold this meeting in person; in lieu of this a phone conference, email or webinar can be used upon agreement of NCEMSC Member. NCEMSC Member may choose to disregard their right to a pre-build meeting.

6.0 **Reporting Requirements**

- 6.1 **Build List.** Bidder agrees to forward NCEMSC a copy of the Build List for each NCEMSC Purchase within 15 days after the order is processed. Each Build List must include Vehicle prices and option prices.

6.2 **Purchase Volume Reports.**

- 6.2.1 Bidder agrees to submit detailed itemized monthly reports using the “**Purchase Volume Report Template**” provided by NCEMSC. Sales must be reported during the month in which purchase order was accepted. NCEMSC recognizes that the actual date(s) of delivery may be unavailable at that time and requests that delivery dates be reported when they are known.
- 6.2.2 Purchase Volume Reports must include contain, at least the following: NCEMSC Member name, member number, city, state, dealer, salesman, Bidder reference number, ambulance type, order date, estimated delivery date, actual delivery date, base price, total price for options, contract management fee, and total price (equals base price plus total price for options) for each member. The Bidder shall forward a copy of the purchase order when accepted by the Member. Sales shall be detailed on report during the month in which purchase order was accepted, actual delivery date will be unavailable but shall be filled in after delivery.
- 6.2.3 Purchase Volume Reports must be generated in Microsoft Excel and submitted via electronic mail to NCEMSC by the 15<sup>th</sup> day of the month following. For example, if you are reporting for the month of June, your report would be due by the 15<sup>th</sup> of July and would contain any new sales and new service dates for the month of June.
- 6.2.4 Failure to provide the detailed itemized Purchase Volume Reports may result in a \$50 late charge per day and may also result in termination of this Contract, at the discretion of NCEMSC.

6.3 **Additional Reports.** Bidder agrees to comply with reasonable requests made by NCEMSC and its Members for additional reports.

7.0 **Non-Mandatory Contract.** NCEMSC does not mandate its members to purchase under this Contract. There are no quantities guaranteed by the NCEMSC or set forth in this RFB.

8.0 **Acceptance of Vehicles; Inspection and Testing.**

- 8.1 Bidder agrees to provide the Vehicles in accordance with the terms of this Contract and agrees that Members will have the right to reject Vehicles that do not conform to Contract specifications.
- 8.2 A Vehicle shall be deemed “Accepted” by a Member after Bidder delivers the Vehicle to the Member and the Member signs a delivery receipt for that Vehicle.
- 8.3 NCEMSC reserves the right to test and inspect Vehicles.
- 8.4 Initial acceptance and inspection of any delivery shall not be considered as a waiver of any provision of these specifications.

9.0 **Warranty.**

- 9.1 All warranties shall begin when a Member Accepts a Vehicle.
- 9.2 OEM Warranty. Bidder shall supply the **OEM chassis manufacturer warranty**.
- 9.3 Bidder’s Warranty. Bidder shall supply the following warranties:
  - 9.3.1 A **vehicle conversion warranty** that covers defective parts and/or components, improper choice of materials, parts and/or components, improper design or engineering and poor or improper workmanship or quality control techniques. This warranty must cover the complete vehicle, exclusive of chassis, and must include any and all costs for labor and parts or materials required to correct deficiencies. Installed equipment that is

covered by its own separate and specific warranty is not included in this requirement (e.g., light bulbs).

9.3.2 A **structural modular body warranty**.

9.3.3 An **electrical warranty**.

9.3.4 A **paint warranty**.

#### 10.0 **Parts and Service Availability.**

10.1 Bidder shall provide a list of service centers in the States it supplies bids for that are authorized to perform warranty and repair work. Service centers shall be listed for the area that the member serves. Members may choose a service center or do the work themselves and be compensated by bidder. As an alternative to a fixed site service facility, Bidder may elect to operate or sub-contract with a fully equipped mobile field service vehicle. Where a local sub-contractor(s) is utilized, Bidder shall provide the name, address, and telephone number of said contractor(s) with Proposal. In all cases, NCEMSC Member shall approve service facilities as provided by Bidder. Easily accessible service centers shall be available to NCEMSC Members.

10.2 Bidder must develop and provide written procedures that address how to request completion of warranty work.

10.3 To ensure a continuous supply of repair parts and service for the ambulance(s) and any accessories furnished under this contract, the Bidder agrees to maintain a local source of parts (at its own facility or that of a sub-contractor) for a period of not less than five (5) years following the conclusion of said contract and/or model year of production.

10.4 Bidder shall keep essential module replacement parts in stock at all times to provide NCEMSC Members quick turn-around time (not greater than 48 hours from time of order to shipping) to include, but not limited to, bumpers, grilles, module moldings, protective skirting, etc. Bidder agrees to maintain these parts for a period of not less than five (5) years following the conclusion of said contract and/or model year of production.

#### 11.0 **Technical Support and Training.**

11.1 Bidder shall provide a professionally conducted training session for NCEMSC Member personnel (or their designee) to instruct them as to the proper operation, maintenance and repair of the Vehicles.

11.2 Bidder shall train NCEMSC Member personnel (or their designee) in the most efficient methods of troubleshooting, maintaining and repairing the Vehicles.

11.3 All training shall be provided at no additional cost to NCEMSC or its Members (or their designee) and shall be provided at a time and location specified by NCEMSC Member.

12.0 **Insurance.** Bidder must submit a proper and verifiable Certificate of Insurance certifying that the manufacturer of the Vehicles has in force, product liability insurance in the minimum amount of two million dollars (\$2,000,000.00). The insurance must be issued by a Company rated 'A+' as reported in the current edition of Best's Key Rating Guide, published by Alfred M. Best Company, Inc. NCEMSC must be a "named insured" under the policy.

#### 13.0 **Delivery and Logistics.**

13.1 Time is of the essence for delivery of Vehicles under the terms of this contract. Delivery shall be made by the Bidder under terms agreed upon with buyer.



- 13.2 Bid includes no freight. Freight to be agreed on between Bidder and NCEMSC Member.
- 13.3 Bidder must contact the NCEMSC Member at least thirty (30) days prior to delivery with an estimated date of delivery. Bidder must again contact NCEMSC member at least one hundred and twenty (120) hours, not to include Saturdays, Sundays and legal holidays, with exact time and date of delivery.
- 13.4 Delivery shall be defined as delivery of Vehicles to NCEMSC Member, which is operational to the satisfaction of the NCEMSC Member.
- 13.5 Upon delivery of the Vehicles, NCEMSC Members shall be allowed to conduct visual and physical inspections to determine the Vehicles comply with specifications prior to acceptance.
- 13.6 If defects or omissions are discovered during inspections, NCEMSC or the NCEMSC Member may:
  - (1) Refuse acceptance of the Vehicles,
  - (2) Arrange with Bidder to make the corrections in exchange for an equivalent value of replacement parts, etc.
  - (3) Arrange with Bidder to have corrections made at a facility of NCEMSC members choice, charges paid directly to facility by Bidder,
  - (4) Require Bidder to remove unit from NCEMSC Member premises at its own cost to make the necessary corrections.
- 13.7 NCEMSC Member and Bidder representative shall complete warranty information for mailing or processing.

#### 14.0 **Bid Surety**

- 14.1 Bids shall be accompanied by the Bid Surety, as defined in the Special Terms and Conditions. The Bid Surety must come in the form of a certified check, cashier's check or surety bond; made payable to the "North Central EMS Corporation"; and conditioned upon the NCEMSC awarding the Contract to Bidder. In the event of Bidder failure to comply with this Contract, the Bid Surety may be forfeited as liquidated damages.
- 14.2 Bid Sureties of unsuccessful bidders will be returned by mail postmarked within five working days after an award is made.

- 15.0 **Audit.** Bidder agrees to retain all books, records and other documents relative to the Contract (the "**Contract Documents**") for 5 years after the Contract Term ends, or until audited by NCEMSC, whichever is sooner. Bidder agrees to grant NCEMSC and its authorized agents full access and the right to examine the Contract Documents.
- 16.0 **Conflicts of Interest.** Bidder covenants that, to the best of its knowledge, no employee, officer or board member of NCEMSC presently has any financial interest in Bidder.
- 17.0 **Contract Administrators and Key Personnel.** Bidder shall notify the NCEMSC in writing of any change in the primary contacts for this Contract within seventy-two hours (72) of such change. Primary contacts include but are not limited to; national sales manager, contract administrator, Contract Management Fee contact, reporting contact, sales representatives.
- 18.0 **Subcontractors.** NCEMSC reserves the right to approve all subcontractors retained by Bidder to perform work under this Contract. Bidder agrees to be responsible for all work performed by subcontractors under this Contract. In the event that the Bidder is not the company providing the direct service in any particular state, the Bidder will remain responsible to comply with all the requirements of this Contract.

19.0 **Quality Assurance Program**

- 19.1 Bidder shall utilize industry-recognized standards and procedures to assure that a satisfactory level of quality control is maintained in all stages of the manufacturing, assembly and installation processes for the Vehicles. NCEMSC and its Member's employees shall have open access to all manufacturing and/or installation facilities in order to ensure proper quality control standards are being met.
- 19.2 Bidder represents that it currently has, and warrants that it will maintain for the duration of the Contract Term, an appropriate quality assurance plan, as demonstrated in its Bid. Quality assurance records of Vehicles pre- and post- delivery shall be maintained by Bidder.

20.0 **Compliance with Law and Regulation.**

- 20.1 Bidder represents that it is currently in compliance, and warrants that it will remain for the duration of the Contract Term in compliance, with all applicable federal, state and local laws, ordinances, codes and regulations applicable to Bidder's obligations under this Contract.
- 20.2 Bidder currently has and agrees to maintain all licenses necessary for Bidder to perform its obligations under this Contract.
- 20.3 Bidder represents that it currently has, and warrants that it will maintain for the duration of the Contract Term, a dealer's license to sell the Vehicles.

21.0 **Promotion and Publicity**

- 21.1 **NCEMSC Website Promotion.** Bidder agrees to provide NCEMSC with a technical information packet related to the Vehicles via email, and NCEMSC agrees to post the information to its main and members-only websites. NCEMSC will work with Bidder to gather and post the appropriate information. Bidder will be responsible for making any and all necessary changes or alterations to the technical information packets and provide updated packets to NCEMSC as necessary. The information packet must be approved by the NCEMSC.
- 21.2 **Trade Shows; Signage.** If Bidder attends EMS trade shows in any state where Members are located, Bidder agrees to exhibit the Vehicles and promote NCEMSC and this Contract. Bidder agrees to cover all expenses for production of signs bearing Bidder's name and logo to be displayed at conferences. The sign may read "Proud Vendor of NCEMSC".
- 21.3 **Vendor Website Promotion.** Bidder must post information about this Contract on its website. Posted information must include the NCEMSC logo and link to the NCEMSC website. Prior to posting such information, Bidder agrees to allow NCEMSC an opportunity to review and approve the content.
- 21.4 **Publicity.** Bidder shall not refer to this Contract, NCEMSC or NCEMSC Members in any advertising or publicity without first obtaining written permission from NCEMSC and individual Member concerned.
- 21.5 **Banner Advertising.** Banner advertising on other pages of our website(s) will be negotiated with each vendor based on size and placement of ad.

- 22.0 **Sales Calls.** Bidder agrees to conduct planned visits to NCEMSC Members to explain the Contract, communicate the savings, and promote the relationship between NCEMSC and Bidder.

- 23.0 **Financial Condition.** Bidder agrees to provide written notification to NCEMSC of any changes of Bidder's financial condition or corporate standing which may significantly impact the Bidder's ability to fulfill the terms and conditions of the Contract. Notice must be provided within 72 hours of such change.
- 24.0 **Default**
- 24.1 **Bidder Events of Default.** The following events shall be considered events of Bidder default under the Contract:
- (1) Failure to make deliveries at the time specified;
  - (2) Failure to pay the Contract Management Fee;
  - (3) Violation of the Contract Pricing terms in Section 3;
  - (4) Failure to file complete and timely sales reports;
  - (5) Provision of Vehicles that do not conform to Contract specifications;
  - (6) Misbranding or mislabeling goods or materials; and
  - (7) Other acts or omissions by Bidder in violation of the terms of this Contract.
- 24.2 **NCEMSC Remedies.** Upon the occurrence of a Bidder Default, NCEMSC has the right to terminate the Contract, subject to the Cure Period detailed below. NCEMSC also has the right to deem the Bidder "nonresponsible" and ineligible to bid on or perform under NCEMSC contracts for a period of 3 years. NCEMSC may also pursue all other remedies permitted by the Contract or available by law and equity.
- 24.3 **NCEMSC Events of Default.** The following events shall be considered events of NCEMSC default under the Contract:
- (1) Failure to offer the Contract to Members; and
  - (2) Other acts or omissions by NCEMSC in violation of the terms of this Contract.
- 24.4 **Bidder Remedies.** Upon the occurrence of a NCEMSC Default, Bidder has the right to terminate the Contract, subject to the Cure Period detailed below. Bidder may also pursue all other remedies permitted by the Contract or available by law and equity.
- 24.5 **Cure Period.** Upon the occurrence of an event of default, the non-defaulting party agrees to provide written notice to the defaulting party of the default. The defaulting party then has 30 days after receiving written notice to cure the default (the "Cure Period"). After expiration of the Cure Period, if the defaulting party has not remedied the default, then the non-defaulting party will have the right to exercise the remedies outlined in this Section.
- 25.0 **Termination.** This Contract will terminate upon the earliest of the following dates: (a) expiration of the Contract Term, (b) termination by NCEMSC as a result of Default, or (c) by either party with written notice. Upon Contract termination, Bidder remains obligated to pay all Contract Management Fees incurred as of the date of Contract termination.
- 26.0 **Contract Documents; Order of Precedence**
- 26.1 The Contract shall consist of the following documents (inclusive of attachments and amendments), which are presented in order of precedence: (1) Contract Award; (2) RFB Cover Sheet; (3) Attachment 1 – Special Terms and Conditions; (4) Attachment 2 – Bid Requirements; (5) Attachment 3 – Bidder Worksheet; (6) Attachment 4 – Vehicle Specifications and Pricing Worksheet; (7) General Terms and Conditions; and (8) Bid.
- 26.2 The entire contents of this RFB, the Bidders' response to this RFB, any changes or modifications agreed to in writing by the parties shall be made part of the Contract.

26.3 Conflict between the terms of the foregoing documents will be resolved based on the order of precedence.

26.4 Terms and conditions proposed in the RFB are expressly rejected unless specifically accepted by NCEMSC in writing in the Contract Award document.

27.0 **Assignment.** This Contract is not be assignable by the Bidder in whole or in part without the written consent of NCEMSC.

28.0 **Severability.** If any provision of this Contract is held to be invalid, such invalidity shall not affect other provisions or application to any other part of the Contract which can be given effect without the invalid provision. To this end, the provisions of this Contract are declared to be severable.

29.0 **Choice of Law.** This RFB and the resulting Contract are to be governed by the laws of the State of Minnesota.

**Attachment 1 – Special Terms and Conditions**

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**Attachment 2 – Bid Requirements**

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**Attachment 3 – Bidder Worksheet**

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**Attachment 4 – Vehicle Specifications and Pricing Worksheet**

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**ATTACHMENT 1  
AMBULANCES  
SPECIAL TERMS AND CONDITIONS**

- 1.0 **Bulk Pricing.** In the event the NCEMSC Member desires to order three or more identical Vehicles on a single invoice, the Bidder may negotiate invoice pricing directly with the NCEMSC Member that is less than the Contract rates listed in its Bid without violating the Price Reduction Clause located in Section 3.2 of the Standard Terms and Conditions. To take advantage of the Bulk Pricing discount, all Vehicles ordered under the Bulk Pricing arrangement must be Accepted by the Member within one year of the Purchase Order date. This special price must be communicated with NCEMSC.
- 2.0 **Contract Management Fee.** Bidder shall pay a Contract Management Fee to NCEMSC for all NCEMSC Purchases under the Contract, including each ambulance and all added options purchased. This Contract Management Fee shall be part of the negotiated contract pricing for ambulance(s). The Contract Management Fee schedule is as follows.
- Option I
- 2.1 A \$500.00 Program fee per **P.O** no matter how many units are on the purchase order. All units must be shipping no later than 12 months from P.O date. The one-time charge covers all units, no matter what type of vehicles are on the purchase order from our member.
- Option II
- 2.2 \$15,000 yearly management fee with billable on first day of contract and each year on contract renewal date (\$15,000 per year / \$45,000 for the 3 year contract term). This fee will be inclusive of all units sold during the year. Standard reporting still required on a monthly basis.

Please designate Option I or Option II in Attachment 4.

- 3.0 **Bid Surety.** The Bid Surety requirement is ten thousand dollars (\$10,000.00). Bids must be on the basis of cash payment for work and accompanied by a cash deposit, certified check (on a responsible bank in the State of Minnesota), or a bidder's bond made payable without conditions to NCEMSC, in an amount of \$10,000.00. No bid may be withdrawn within 30 days of submission. Bidder selecting to use the electronic bid submittal process, shall copy the bid surety and include the copy in the electronic submittal package, with a note stating it was placed in the mail. Place the bid surety in the mail, to be received by Friday, April 17, 2015, at 11:00 AM CST, mailing address is listed on cover page.
- 4.0 **Trade-In Units.** Trade-in units shall be allowed. Trade-in unit value offered shall be of fair market value
- 5.0 Trade in units from a new NCEMSC sale will be able to be advertised on the new NCEMSC website under the following terms.

Trade in units will be advertised free of charge for those selecting 2.5 under Contract Management Fee. For those selecting 2.1-2.4 under Contract Management Fee, advertising will be a nominal charge.

**ATTACHMENT 2  
AMBULANCES  
BID REQUIREMENTS**

**1.0 General Instructions to Bidders**

- 1.1 **Bids as Offers.** Each Bid submitted in response to this RFB will constitute an offer by Bidder to provide the Vehicles to NCEMSC members in accordance with the terms and conditions of this RFB.
- 1.2 **Bidder to Pay Bid Costs.** This RFB does not obligate NCEMSC to pay any costs that Bidder incurs in the preparation of its Bid or the contract. All costs associated with preparation of a Bid or contract in response to this RFB will be borne solely by the Bidder.
- 1.3 **Use and Ownership of Bids.** All Bids shall become the property of NCEMSC and NCEMSC retains the right to disclose bids to its Members.
- 1.4 **NCEMSC Right to Change RFB.** Prior to contract award NCEMSC reserves the right in its sole discretion to amend, supplement, withdraw, or otherwise change this RFB in any manner. NCEMSC will notify bidders of RFB changes using the method determined by NCEMSC to be most appropriate.
- 1.5 **Restriction on Communication.** Bidders shall not initiate contact with any NCEMSC employee, NCEMSC Member employee or NCEMSC workgroup member, except as provided herein.
- 1.6 **Bidder's Questions & Requests for Clarification.** All questions regarding this RFB should be emailed to [office@ncemsc.org](mailto:office@ncemsc.org). NCEMSC will provide written responses to Bidder questions.

**2.0 Bid Preparation Instructions**

- 2.1 Include the following information on the outside of the Bid:
  - (1) Bidder Name and Address
  - (2) RFB Title
- 2.2 Complete and sign the **Bidder Certification Form** on the **Cover Sheet**.
- 2.3 Complete and sign the **Bidder Worksheet** on **Attachment 3**.
- 2.4 Complete and sign the **Vehicle Specification and Pricing Sheet** on **Attachment 4**.

**3.0 Bid Format.** Bids may be submitted by email or in hard copy form.

- 3.1 **Electronic submission.** All Bids submitted by email must be sent to [office@ncemsc.org](mailto:office@ncemsc.org) with the words "BID ENCLOSED" followed by the name and the address of the Bidder and the title of the project. The Bid should be attached to the email in Microsoft Word or Adobe Acrobat format.
- 3.2 **Hard copy submissions.** All hard copy Bids must be submitted in sealed envelopes with the name and the address of the Bidder and the title of the project on the exterior of the package, along with the words "BID ENCLOSED". Bid envelopes must contain three hard copies of the full bid and a copy supplied on electronic media in Microsoft Word or Adobe Acrobat format.

**4.0 Signatures.** Bids that are not signed by the individual making them must be accompanied by a power of attorney evidencing authority to sign the Bid in the name of the person for whom it is signed.

**5.0 Withdrawal of Bids.** Bids may be withdrawn prior to the Bid due date provided that:

- 5.1 Bidder provides a written withdrawal request that is physically received in hard copy form or by email by NCEMSC by the time and date specified for Bid due date, or

5.2 An authorized representative of the Bidder physically retrieves the Bid by providing proof of their identity and signs a receipt for the Bid prior to the time and date specified for the Bid due date.

6.0 **Ownership.** Submitted Bids will be the property of NCEMSC and will not be returned.

7.0 **Schedule.** The schedule of events for this RFB is as follows:

<b>Event</b>	<b>Date</b>
RFB Release	Monday, March 2, 2015
Deadline for Submission of Questions	Before noon on Monday, April 13, 2015
Bid Due Date	Friday, April 17, 2015, prior to 11:00 AM CST
Bid Opening	Friday, April 17, , 1:00 PM CST
Bidder Opening Location	North Central EMS Corporation 2800 North 7 <sup>th</sup> Street St. Cloud, MN 56303
Contract Award	Contract is targeted to begin on or after May 23, 2015 and will continue for 36 months upon agreement by both parties (the " <b>Contract Term</b> "). The Contract Term may be extended by 24 months upon agreement by both parties (the " <b>Extension Term</b> ")

8.0 **Bids as Binding Offers.** Once opened, each Bid is a binding offer that must available for acceptance for 90 days.

9.0 **Late Bids.** Late Bids will be deemed unresponsive and will be returned unopened.

10.0 **Rejection of Bids.** NCEMSC reserves the right to reject any or all Bids and to waive informalities and irregularities in Bids. NCEMSC will reject as nonresponsive Bids that contain material variances from the specifications detailed herein. NCEMSC considers a variance to be material if that variance gives a bidder substantial advantage or benefit over other bidders.

11.0 **Bid Opening.** Bids will be opened at the date, time and location set forth on the Cover Sheet of this RFB. Bids will be opened in the presence of the NCEMSC Officers identified on the Cover Sheet.

12.0 **Evaluation of Bids**

12.1 It is NCEMSC policy to award contracts to the lowest responsive, responsible bidder. NCEMSC reserves the right to consider all elements in addition to cost in the selections of a Bidder, or Bidders, and is not obligated to select the lowest bidder. While cost is an important factor, Bids will be evaluated for responsiveness and Bidders for their responsibility, pursuant to the following criteria.

12.2 **Responsive Bids**



- 12.2.1 Bid responsiveness will be determined through evaluation of the following criteria:
  - Compliance with RFB Instructions
  - Compliance with RFB Terms and Conditions
  - Compliance with Specifications
- 12.2.2 NCEMSC reserves the right to reject any Bid if the evidence submitted by or an investigation of such Bidder fails to satisfy NCEMSC that such Bidder is properly qualified to carry out the obligations of the contract and complete the work therein. The competence and responsibility of the Bidder will be considered in making an award.
- 12.2.3 All responses to this RFB should be clear and concise. Bids that are not substantive may be considered unresponsive. Responses of excessive length or containing excessive advertisement are discouraged and may be considered unresponsive. Responses must distinguish between currently available vehicles and those still under development or in the process of becoming a product and service. Bidder is encouraged to make recommendations based on currently deliverable vehicles and services.
- 12.3 **Responsible Bidders.** Bidder responsibility will be determined through evaluation of the following criteria:
  - 12.3.1 Commitment to service
  - 12.3.2 Past experience with NCEMSC and its Members
  - 12.3.3 Coverage area
  - 12.3.4 Service availability
  - 12.3.5 Customer communications
  - 12.3.6 Technical ability and competence
  - 12.3.7 Range of Vehicles available
  - 12.3.8 Financial strength
  - 12.3.9 Compatible organizational philosophies
  - 12.3.10 Administration and management systems
  - 12.3.11 Bidder resources, including access to adequate facilities, personnel and equipment to expeditiously complete the work and to provide the necessary product, service and ongoing support.

### **13.0 Contract Award**

- 13.1 This RFB is not an offer to contract. Only the execution of a written contract award will obligate the NCEMSC.
- 13.2 NCEMSC reserves the right to award this Contract to one or more Bidders without prior notification to any other Bidders.

**ATTACHMENT 3  
AMBULANCES  
BIDDER WORKSHEET**

Provide the following certifications. If you are unable to make the certification as written, please indicate you have an exception in the chart below and provide detailed information about the exception.

<b>Certification</b>	<b>Initials</b>	<b>Exception?</b>
1. Bidder certifies that it understands the Contract Management Fee provisions of this RFB and agrees to pay the Contract Management Fee in accordance with those terms.		
2. Bidder certifies that, to the best of its knowledge, no employee, officer or board member of NCEMSC presently has any financial interest in Bidder.		
3. Bidder certifies that neither its organization nor its executives are currently suspended or debarred by the Federal government or any State or local government.		
4. Bidder certifies that Bidder is not currently involved in any material litigation that could hinder Bidder's ability to provide the Vehicles to NCEMSC in accordance with the terms of this RFB.		
5. Bidder certifies that it has reviewed the terms and conditions of the RFB. Bidder represents that it understands the obligations of Bidder under any Contract that could be awarded as a result of its Bid. Bidder further warrants that, upon Contract Award, Bidder agrees to be bound to the terms of the resulting Contract, including, without limitation, the Standard Contract Terms and Conditions and the Special Terms and Conditions in Attachment 1.		

Provide the following information in your Bid and initial next to each piece of information provided.

<b>Initials</b>	<b>Required Information</b>
	1. Identify and provide detailed contact information (name, address, telephone number, fax number, and email address) for the following:
	a. A single point of contact for all general matters pertaining to the Contract
	b. A single individual responsible for payment of the Contract Management Fee
	c. A single individual responsible for preparation of reports under the Contract.
	2. Organizational background, structure and years in business.
	3. Submit names, qualifications and years with company of sales team.
	4. Provide a minimum of 4 references with which you have done business in the past 12 months.
	5. Provide a brief summary highlighting your organization's capacity:
	a. Commitment to service
	b. Past experience with NCEMSC and its Members
	c. Coverage area
	d. Parts and service availability
	e. Customer communications
	f. Technical ability and competence

	g.	Range of Vehicles available
	h.	Financial strength
	i.	Compatible organizational philosophies
	j.	Administration and management systems
	6.	Demonstrate you have the facilities, personnel and equipment to expeditiously provide the Vehicles and to provide the necessary ongoing support.
	7.	Describe your warehouse and distribution system.
	8.	Describe your policies and procedures documenting and resolving customer complaints.
	9.	Describe your procedure for dissemination of new Vehicles and equipment and training in use of new Vehicles.
	10.	Describe your emergency service procedure for after normal business hours.
	11.	Describe your resources and methodology to provide service to the United States and Canada.
	12.	Describe your repair services and availability of replacement parts.
	13.	Describe your disaster plan to assure service is uninterrupted for any reason.
	14.	Describe your procedures for "JUST IN TIME" ordering and delivery of supplies.
	15.	Describe any additional services offered by your company.
	16.	Provide a catalog or listing of your complete line of Vehicles that includes NCEMSC pricing for every item in the catalog.
	17.	Describe your return policy and procedures.
	18.	Submit complete copies of all contracts and order forms Members would be expected to sign when placing orders under this Contract.
	19.	Document Bidder quality assurance program, including a document retention plan.
	20.	Submit sample Purchase Volume Report.
	21.	List the names, trades, and union affiliation (if any) of the subcontractors to whom Bidder proposes to sublet portions of the contracted work.
	22.	Submit proper and verifiable Certificate of Insurance certifying that the manufacturer of the contract ambulances has in force, product liability insurance in the minimum amount of two million dollars (\$2,000,000.00).
	23.	Demonstrate you have the facilities, personnel and equipment to expeditiously provide the Vehicles and to provide the necessary ongoing support.
	24.	Demonstrate you are the manufacturer, authorized sales agent, authorized dealer or authorized distributor and that you are capable of providing genuine parts, assemblies and/or accessories as supplied by the original equipment manufacturer.
	25.	Demonstrate you are capable of furnishing original Vehicle warranty and manufacturer's related services such as Vehicle information, Vehicle recall notices, etc.

**BIDDER CERTIFICATION**

I warrant that the foregoing certifications and information provided as part of this Bid is accurate and complete to the best of my knowledge.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Company Name & Address: \_\_\_\_\_

Name: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_

Fax: \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_

**ATTACHMENT 4  
AMBULANCES  
VEHICLE SPECIFICATIONS & PRICING WORKSHEET**

**Vehicle Pricing Certifications**

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Provide the following certifications. If you are unable to make the certification as written, please indicate you have an exception in the chart below and provide detailed information about the exception.

<b>Certification</b>	<b>Initials</b>	<b>Exception?</b>
1. Bidder certifies that the Vehicle prices included in its bid will be effective on the date of Contract Award.		
2. Bidder certifies that it understands and agrees to the Contract Pricing terms of the Standard Contract Terms and Conditions, including, without limitation the Price Escalation and Price Reduction clauses.		
3. Designate your Contract Management Fee (refer to Attachment 1, Section 2.0) (please check one): <input type="checkbox"/> Option I <input type="checkbox"/> Option II		
4. Designate your QVM option <input type="checkbox"/> QVM <input type="checkbox"/> Non-QVM		

**Vehicles Specifications**

---

Essential Specifications:

The following criterion is essential and shall be available:

**There will be the ability to update pricing if there is ambulance industry standard change, with documentation.**

**This three year Ambulance agreement can be evaluated and pricing changes may be submitted after the first year and each year of the agreement. Support for any price changes needs to be submitted for approval by NCEMSC. Any approved price changes will only be adjusted by the amount supported in the documentation provided.**

**BIDDER PRICING CERTIFICATION**

I warrant that the Vehicle pricing certifications and information provided as part of this Bid is accurate and complete to the best of my knowledge.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Company Name & Address:

Name: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_

Fax: \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_

## Vehicle Pricing

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Complete each item on the following pricing chart. You are not required to offer every Vehicle or serve every country or state in which NCEMSC has members; when that is the case, indicate "no bid" on the chart. Quoted prices must include delivered prices, which include all transportation and delivery charges. Ensure that all Vehicles offered below comport with the essential Vehicle specifications outlined above.

<b>Specified Vehicle</b>	<b>Bidder's vehicle details (brand, model, etc)</b>	<b>Unit price and extended price</b>	<b>Is this a uniform/national price or location/state specific? Explain</b>	<b>Volume discounts or other discount terms, if any</b>	<b>Additional options you want to offer</b>
1.0 Submit pricing for the requested bid truck  2.0 Submit pricing for all options. Please attach option document.  3.0 Submit pricing for all additional vehicles that you would like to have on NCEMSC price list					

## **QVM BID**

**North Central EMS Corporation  
RFB 2015-0005 AMBULANCE REMOUNTS  
Detailed Vehicle Specifications**

All bidders must bid this specific vehicle.

**2015 Ford Cutaway 158" E 450 Chassis with Gas Motor  
2 Wheel Drive  
(Dual Rear Wheel, Cab & Chassis) with Base Off/On Box Mount**

### **ALL ITEMS FACTORY INSTALLED UNLESS OTHERWISE INDICATED**

**INSTRUCTIONS:** In the first column labeled "**Manufacturer's Base Vehicle Standard Equipment**", check the applicable areas where the manufacturer's base vehicle standard equipment meets the minimum specifications of the base vehicle bid.

**Scope & General Requirements:** This specification describes an ambulance configuration as defined in the **FEDERAL SPECIFICATION FOR AMBULANCES, KKK-A-1822F, or most current revision**. Unless otherwise specified, described vehicle shall comply to KKK-A-1822F and the current **National Truck Equipment Association/Ambulance Manufacturers Division Standards, as well as the Chassis Manufacturers Incomplete Vehicle Manual, Body Builders Layout Book and Ford Motor Company Qualified Vehicle Modifiers (QVM) Program Truck Guidelines**.

The bidder is to understand that the NCEMSC does not guarantee any quantity of vehicles will be ordered off this contract. The bidder will further understand that this program operates under a split bid award system which allows the end user authority to purchase from any of the responsive bidders authorized and awarded to do business off this contract. **The end user authority will contract directly and individually with the awarded bidder of their choice for any and all vehicles offered on this contract and any other features, options and equipment items required to meet their individual needs. Customers shall choose from options furnished to them by the manufacturer.**

Delivery of the vehicles shall be accomplished by factory or dealer drive away programs. However, the right is reserved for the individual end users to pick up the vehicles at either the factory or the dealership.

Prospective bidder(s) are advised that the following documentation is to be included and made a part of the bid submission. The Bid Coordinator reserves the right to disqualify any bidder(s) who are in non-compliance with this provision.

The manufacturer of this vehicle:

- Shall be a current member in good standing of the Ford Motor Company Qualified Vehicle Modifier Program, and shall submit a copy of the membership certificate as part of the bid proposal.
- Must be in compliance with Fed. Spec. KKK-A-1822F, or most current revision, for the type vehicle described herein, as prepared by an independent third party testing laboratory, and must have "Star of Life" certification affixed to ambulance upon delivery. (In-house certification will not be acceptable.)
- Shall carry not less than two million dollars (\$2,000,000.00) in product liability insurance and shall submit a copy of this insurance with the bid proposal.
- Shall employ full-time parts personnel with toll-free access number.
- Shall employ a full-time electrical troubleshooter with toll-free access number.
- Shall employ a full-time warranty representative with toll-free access number.
- Bidder shall submit how warranty service claims will be handled.
- Option price list for upgrades to the remount

1. <u>ENGINE</u>	<b>Comply</b>	<b>Exception</b>
a. Gas engine, must meet KKK requirements. Engines must meet 2011 EPA emission requirements.	<input type="checkbox"/>	<input type="checkbox"/>
b. Must include the chassis manufacturer's "AMBULANCE PREP PACKAGE"	<input type="checkbox"/>	<input type="checkbox"/>
c. Dual heavy-duty alternators, minimum 100 amp	<input type="checkbox"/>	<input type="checkbox"/>
d. Maintenance free heavy-duty batteries, 750 CCA minimum	<input type="checkbox"/>	<input type="checkbox"/>
e. Manufacturer's heavy-duty engine cooling	<input type="checkbox"/>	<input type="checkbox"/>
2. <u>TRANSMISSION</u>		
a. Automatic transmission, 4 speed with overdrive	<input type="checkbox"/>	<input type="checkbox"/>
b. Manufacturer's heavy-duty cooling		
3. <u>AXLES</u>		
a. Manufacturer's standard drive axle ratio for ambulance prep	<input type="checkbox"/>	<input type="checkbox"/>

4. PERFORMANCE ITEMS

- |    |  |                          |                          |
|----|--|--------------------------|--------------------------|
| a. | Power steering                                   | <input type="checkbox"/> | <input type="checkbox"/> |
| b. | Anti-lock brakes                                 | <input type="checkbox"/> | <input type="checkbox"/> |
| c. | Power brakes, disc type front, disc or drum rear | <input type="checkbox"/> | <input type="checkbox"/> |
| d. | Fuel capacity, minimum 37 gallon                 | <input type="checkbox"/> | <input type="checkbox"/> |
| e. | Heavy-duty front and rear shocks                 | <input type="checkbox"/> | <input type="checkbox"/> |
| f. | Front stabilizer bar                             | <input type="checkbox"/> | <input type="checkbox"/> |

5. COMFORT ITEMS

Comply

Exception

- |    |                                       |                          |                          |
|----|---------------------------------------|--------------------------|--------------------------|
| a. | Factory installed air conditioning    | <input type="checkbox"/> | <input type="checkbox"/> |
| b. | Tinted glass (factory tint)           | <input type="checkbox"/> | <input type="checkbox"/> |
| c. | Dual captains chairs with armrest     | <input type="checkbox"/> | <input type="checkbox"/> |
| d. | Rubber floor mat instead of carpeting | <input type="checkbox"/> | <input type="checkbox"/> |
| e. | AM/FM radio                           | <input type="checkbox"/> | <input type="checkbox"/> |
| f. | Power door locks                      | <input type="checkbox"/> | <input type="checkbox"/> |
| g. | Power windows                         | <input type="checkbox"/> | <input type="checkbox"/> |
| h. | Speed control and tilt wheel          | <input type="checkbox"/> | <input type="checkbox"/> |

6. SAFETY ITEMS

- |    |   |                          |                          |
|----|---|--------------------------|--------------------------|
| a. | Driver and passenger lap and shoulder belt with retractor | <input type="checkbox"/> | <input type="checkbox"/> |
| b. | Driver and passenger air bags                             | <input type="checkbox"/> | <input type="checkbox"/> |
| c. | Dual electric horns                                       | <input type="checkbox"/> | <input type="checkbox"/> |
| d. | Outside mirrors to provide vision for vehicles 96" wide   | <input type="checkbox"/> | <input type="checkbox"/> |
| e. | Two speed wipers with intermittent                        | <input type="checkbox"/> | <input type="checkbox"/> |
| f. | Interior dome lights wired to right and left doors        | <input type="checkbox"/> | <input type="checkbox"/> |

7. TIRES AND WHEELS

- |    |  |                          |                          |
|----|--|--------------------------|--------------------------|
| a. | BSW, all season tread radial 16" tires | <input type="checkbox"/> | <input type="checkbox"/> |
| b. | Conventional spare tire and wheel      | <input type="checkbox"/> | <input type="checkbox"/> |
| c. | Jack and wheel wrench                  | <input type="checkbox"/> | <input type="checkbox"/> |



8. CHASSIS, FRAME, CAB

- a. Minimum GVWR 10,500 lbs
- b. Cab/chassis cutaway
- c. Wheel base 158" minimum

9. MODULAR BODY CONSTRUCTION

- a. The ambulance body and patient compartment shall be sufficient in size to meet the requirements of this specification and those of paragraph 3.10.1 of the current KKK-A-1822F.

**QVM PROPOSAL PRICE BID**

2015 Ford Cutaway 158" Chassis with Gas Motor  
2 WHEEL DRIVE  
(DUAL REAR WHEEL, CAB & CHASSIS) with Base Off/On Box Mount

The bid price is to include the chassis and box swap this is the price that goes on the bid/proposal line.  
This bid is strictly for box off and box back on with no updates being done to the box (that would be under the options menu).

**Unit Price Per Base Vehicle** \$ \_\_\_\_\_ /ea.

**Please include options sheet with pricing.**

Brand Name \_\_\_\_\_

Model No. \_\_\_\_\_

Exceptions (list any and all exceptions below):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Delivery should occur within \_\_\_\_\_ calendar days after receipt of chassis.

Agent's Signature: \_\_\_\_\_

**QVM**

2015-0005 AMBULANCE BID FORM - NORTH CENTRAL EMS CORPORATION

**Bidder:** Enter Company Name

Submit One Form Per Model

<b>Vehicle Type:</b>	Enter I, II, III, Med. Duty, etc.
<b>Manufacturer Model:</b>	Model Name or Number
<b>Chassis:</b>	Ford, Chevy, Navistar, etc.

	2015 Retail Price	2014 Stock Units Sold	2014 ASP*	2014 Custom Units Sold	2014 ASP*	2015 NCEMSC Price	NCEMSC Discount
<b>State</b>	<i>*ASP= Average Selling Price</i>						
Alabama							#DIV/0!
Alaska							#DIV/0!
Arizona							#DIV/0!
Arkansas							#DIV/0!
California							#DIV/0!
Colorado							#DIV/0!
Connecticut							#DIV/0!
Delaware							#DIV/0!
District of Columbia							#DIV/0!
Florida							#DIV/0!
Georgia							#DIV/0!
Hawaii							#DIV/0!
Idaho							#DIV/0!
Illinois							#DIV/0!
Indiana							#DIV/0!
Iowa							#DIV/0!
Kansas							#DIV/0!

<b>Kentucky</b>							#DIV/0!
<b>Louisiana</b>							#DIV/0!
<b>Maine</b>							#DIV/0!
<b>Maryland</b>							#DIV/0!
<b>Massachusetts</b>							#DIV/0!
<b>Michigan</b>							#DIV/0!
<b>Minnesota</b>							#DIV/0!
<b>Mississippi</b>							#DIV/0!
<b>Missouri</b>							#DIV/0!
<b>Montana</b>							#DIV/0!
<b>Nebraska</b>							#DIV/0!
<b>Nevada</b>							#DIV/0!
<b>New Hampshire</b>							#DIV/0!
<b>New Jersey</b>							#DIV/0!
<b>New Mexico</b>							#DIV/0!
<b>New York</b>							#DIV/0!
<b>North Carolina</b>							#DIV/0!
<b>North Dakota</b>							#DIV/0!
<b>Ohio</b>							#DIV/0!
<b>Oklahoma</b>							#DIV/0!
<b>Oregon</b>							#DIV/0!
<b>Pennsylvania</b>							#DIV/0!
<b>Rhode Island</b>							#DIV/0!
<b>South Carolina</b>							#DIV/0!
<b>South Dakota</b>							#DIV/0!
<b>Tennessee</b>							#DIV/0!
<b>Texas</b>							#DIV/0!
<b>Utah</b>							#DIV/0!
<b>Vermont</b>							#DIV/0!
<b>Virginia</b>							#DIV/0!
<b>Washington</b>							#DIV/0!
<b>West Virginia</b>							#DIV/0!
<b>Wisconsin</b>							#DIV/0!
<b>Wyoming</b>							#DIV/0!
<b>Argentina</b>							#DIV/0!
<b>Canada</b>							#DIV/0!

<b>District of Columbia</b>							#DIV/0!
<b>Mexico</b>							#DIV/0!
<b>Philippines</b>							#DIV/0!
<b>Puerto Rico</b>							#DIV/0!

## **NON-QVM BID**

**North Central EMS Corporation  
RFB 2015-0005 AMBULANCE REMOUNTS  
Detailed Vehicle Specifications**

All bidders must bid this specific vehicle.

**2015 Ford Cutaway 158" E 450 Chassis with Gas Motor  
2 Wheel Drive  
(Dual Rear Wheel, Cab & Chassis) with Base Off/On Box Mount**

### **ALL ITEMS FACTORY INSTALLED UNLESS OTHERWISE INDICATED**

**INSTRUCTIONS:** In the first column labeled "**Manufacturer's Base Vehicle Standard Equipment**", check the applicable areas where the manufacturer's base vehicle standard equipment meets the minimum specifications of the base vehicle bid.

**Scope & General Requirements:** This specification describes an ambulance configuration as defined in the **FEDERAL SPECIFICATION FOR AMBULANCES, KKK-A-1822F, or most current revision**. Unless otherwise specified, described vehicle shall comply to KKK-A-1822F and the current **National Truck Equipment Association/Ambulance Manufacturers Division Standards, as well as the Chassis Manufacturers Incomplete Vehicle Manual, Body Builders Layout Book**.

The bidder is to understand that the NCEMSC does not guarantee any quantity of vehicles will be ordered off this contract. The bidder will further understand that this program operates under a split bid award system which allows the end user authority to purchase from any of the responsive bidders authorized and awarded to do business off this contract. **The end user authority will contract directly and individually with the awarded bidder of their choice for any and all vehicles offered on this contract and any other features, options and equipment items required to meet their individual needs. Customers shall choose from options furnished to them by the manufacturer.**

Delivery of the vehicles shall be accomplished by factory or dealer drive away programs. However, the right is reserved for the individual end users to pick up the vehicles at either the factory or the dealership.

Prospective bidder(s) are advised that the following documentation is to be included and made a part of the bid submission. The Bid Coordinator reserves the right to disqualify any bidder(s) who are in non-compliance with this provision.

The manufacturer of this vehicle:

- Must be in compliance with Fed. Spec. KKK-A-1822F, or most current revision, for the type vehicle described herein, as prepared by an independent third party testing laboratory, and must have "Star of Life" certification affixed to ambulance upon delivery. (In-house certification will not be acceptable.)
- Shall carry not less than two million dollars (\$2,000,000.00) in product liability insurance and shall submit a copy of this insurance with the bid proposal.
- Shall employ full-time parts personnel with toll-free access number.
- Shall employ a full-time electrical troubleshooter with toll-free access number.
- Shall employ a full-time warranty representative with toll-free access number.
- Bidder shall submit how warranty service claims will be handled.
- Option price list for upgrades to the remount

1.	<u>ENGINE</u>	<b>Comply</b>	<b>Exception</b>
a.	Gas engine, must meet KKK requirements. Engines must meet 2011 EPA emission requirements.	<input type="checkbox"/>	<input type="checkbox"/>
b.	Must include the chassis manufacturer's "AMBULANCE PREP PACKAGE"	<input type="checkbox"/>	<input type="checkbox"/>
c.	Dual heavy-duty alternators, minimum 100 amp	<input type="checkbox"/>	<input type="checkbox"/>
d.	Maintenance free heavy-duty batteries, 750 CCA minimum	<input type="checkbox"/>	<input type="checkbox"/>
e.	Manufacturer's heavy-duty engine cooling	<input type="checkbox"/>	<input type="checkbox"/>
2.	<u>TRANSMISSION</u>		
a.	Automatic transmission, 4 speed with overdrive	<input type="checkbox"/>	<input type="checkbox"/>
b.	Manufacturer's heavy-duty cooling		
3.	<u>AXLES</u>		
a.	Manufacturer's standard drive axle ratio for ambulance prep	<input type="checkbox"/>	<input type="checkbox"/>

4.	<u>PERFORMANCE ITEMS</u>		
a.	Power steering	<input type="checkbox"/>	<input type="checkbox"/>
b.	Anti-lock brakes	<input type="checkbox"/>	<input type="checkbox"/>
c.	Power brakes, disc type front, disc or drum rear	<input type="checkbox"/>	<input type="checkbox"/>
d.	Fuel capacity, minimum 37 gallon	<input type="checkbox"/>	<input type="checkbox"/>
e.	Heavy-duty front and rear shocks	<input type="checkbox"/>	<input type="checkbox"/>
f.	Front stabilizer bar	<input type="checkbox"/>	<input type="checkbox"/>
5.	<u>COMFORT ITEMS</u>	<b>Comply</b>	<b>Exception</b>
a.	Factory installed air conditioning	<input type="checkbox"/>	<input type="checkbox"/>
b.	Tinted glass (factory tint)	<input type="checkbox"/>	<input type="checkbox"/>
c.	Dual captains chairs with armrest	<input type="checkbox"/>	<input type="checkbox"/>
d.	Rubber floor mat instead of carpeting	<input type="checkbox"/>	<input type="checkbox"/>
e.	AM/FM radio	<input type="checkbox"/>	<input type="checkbox"/>
f.	Power door locks	<input type="checkbox"/>	<input type="checkbox"/>
g.	Power windows	<input type="checkbox"/>	<input type="checkbox"/>
h.	Speed control and tilt wheel	<input type="checkbox"/>	<input type="checkbox"/>
6.	<u>SAFETY ITEMS</u>		
a.	Driver and passenger lap and shoulder belt with retractor	<input type="checkbox"/>	<input type="checkbox"/>
b.	Driver and passenger air bags	<input type="checkbox"/>	<input type="checkbox"/>
c.	Dual electric horns	<input type="checkbox"/>	<input type="checkbox"/>
d.	Outside mirrors to provide vision for vehicles 96" wide	<input type="checkbox"/>	<input type="checkbox"/>
e.	Two speed wipers with intermittent	<input type="checkbox"/>	<input type="checkbox"/>
f.	Interior dome lights wired to right and left doors	<input type="checkbox"/>	<input type="checkbox"/>
7.	<u>TIRES AND WHEELS</u>		
a.	BSW, all season tread radial 16" tires	<input type="checkbox"/>	<input type="checkbox"/>
b.	Conventional spare tire and wheel	<input type="checkbox"/>	<input type="checkbox"/>
c.	Jack and wheel wrench	<input type="checkbox"/>	<input type="checkbox"/>



8. CHASSIS, FRAME, CAB

- a. Minimum GVWR 10,500 lbs
- b. Cab/chassis cutaway
- c. Wheel base 158" minimum

9. MODULAR BODY CONSTRUCTION

- a. The ambulance body and patient compartment shall be sufficient in size to meet the requirements of this specification and those of paragraph 3.10.1 of the current KKK-A-1822F.

**NON-QVM PROPOSAL PRICE BID**

2015 Ford Cutaway 158" Chassis with Gas Motor  
2 WHEEL DRIVE  
(DUAL REAR WHEEL, CAB & CHASSIS) with Base Off/On Box Mount

The bid price is to include the chassis and box swap this is the price that goes on the bid/proposal line.  
This bid is strictly for box off and box back on with no updates being done to the box (that would be under the options menu).

**Unit Price Per Base Vehicle** \$ \_\_\_\_\_ /ea.

**Please include options sheet with pricing.**

Brand Name \_\_\_\_\_

Model No. \_\_\_\_\_

Exceptions (list any and all exceptions below):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Delivery should occur within \_\_\_\_\_ calendar days after receipt of chassis.

Agent's Signature: \_\_\_\_\_

**NON-QVM**

2015-0005 AMBULANCE BID FORM - NORTH CENTRAL EMS CORPORATION

**Bidder:** Enter Company Name

**Submit One Form Per Model**

**Vehicle Type:**  
**Manufacturer:**  
**Model:**  
**Chassis:**

Enter I, II, III, Med. Duty, etc.

Model Name or Number

Ford, Chevy, Navistar, etc.

	2015 Retail Price	2014 Stock Units Sold	2014 ASP*	2014 Custom Units Sold	2014 ASP*	2015 NCEMSC Price	NCEMSC Discount
<b>State</b>	<i>*ASP= Average Selling Price</i>						
Alabama							#DIV/0!
Alaska							#DIV/0!
Arizona							#DIV/0!
Arkansas							#DIV/0!
California							#DIV/0!
Colorado							#DIV/0!
Connecticut							#DIV/0!
Delaware							#DIV/0!
District of Columbia							#DIV/0!
Florida							#DIV/0!
Georgia							#DIV/0!
Hawaii							#DIV/0!
Idaho							#DIV/0!
Illinois							#DIV/0!
Indiana							#DIV/0!
Iowa							#DIV/0!
Kansas							#DIV/0!

<b>Kentucky</b>							#DIV/0!
<b>Louisiana</b>							#DIV/0!
<b>Maine</b>							#DIV/0!
<b>Maryland</b>							#DIV/0!
<b>Massachusetts</b>							#DIV/0!
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<b>Missouri</b>							#DIV/0!
<b>Montana</b>							#DIV/0!
<b>Nebraska</b>							#DIV/0!
<b>Nevada</b>							#DIV/0!
<b>New Hampshire</b>							#DIV/0!
<b>New Jersey</b>							#DIV/0!
<b>New Mexico</b>							#DIV/0!
<b>New York</b>							#DIV/0!
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<b>South Carolina</b>							#DIV/0!
<b>South Dakota</b>							#DIV/0!
<b>Tennessee</b>							#DIV/0!
<b>Texas</b>							#DIV/0!
<b>Utah</b>							#DIV/0!
<b>Vermont</b>							#DIV/0!
<b>Virginia</b>							#DIV/0!
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<b>Wisconsin</b>							#DIV/0!
<b>Wyoming</b>							#DIV/0!
<b>Argentina</b>							#DIV/0!
<b>Canada</b>							#DIV/0!

<b>District of Columbia</b>							#DIV/0!
<b>Mexico</b>							#DIV/0!
<b>Philippines</b>							#DIV/0!
<b>Puerto Rico</b>							#DIV/0!